**Module Two – Section One:**   
**Worksheet: Determining PAYS Focus Areas**

**Determining Target Behaviors, Perceptions, and/or Attitudes (BPAs)**

**Objective: Record information from data review of PAYS Report Sections 2-6 to assist in selecting 3-5 targeted BPAs to set goals and track over time**

**Chart #1:**

**Directions:** The chart at the top of the next page will help you determine which BPA you should target by providing a space where you can rate the magnitude, severity, trend, and comparison of each area of concern. Rating each of these areas will assist you in narrowing your concerns down so you can make the most informed decision when selecting 3-5 targeted BPAs.

* Column 1 (BPA): Enter any behavior, perception, or attitude that are concerning to your team; add rows if needed
* Column 2 (Magnitude): Think about the magnitude of the issue – how big is the problem; provide a rating from 1-5: 1 = low and 5 = high
* Column 3 (Severity): Think about the severity of the issue – how severe is the problem; provide a rating from 1-5: 1 = low and 5 = high
* Column 4 (Trends): Think about the trend of the issue over time; record if it is increasing, decreasing, staying the same, or fluctuating
* Column 5 (Comparison): Think about how the issue compares to the county/state/national rate: record if it higher, lower, or about the same
* Column 6 (Grades, Location, Subpopulations): Think about specific grades, locations, and/or subpopulations that are being affected by this issue; provide any specific additional information that needs to be considered when determining the priority

**Chart #2:**

**Directions:** This chart is provided for you to list 3-5 targeted BPAs that you will track over time. When determining which BPAs to target, explore the information that you provided in Chart #1. Think about how you rated each BPA to help you narrow down your list to the top 3-5 BPAs.

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| **Behavior, Perception, or Attitude of Concern** | **Magnitude** | **Severity** | **Time-Trends** | **Comparison** | **Grades, Locations or Subpopulations of Concern** |
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**Chart #1:**

**Chart #2:**

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| **Selected Behavior, Perception, or Attitude Priority** | **Brief Description/Notes** |
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**Determining Priority Risk and/or Protective Factors (RPFs)**

**Objective: Record information from data review of PAYS Report Section 7 to assist in selecting 2-3 prioritized RPFs to set goals and track over time**

**Charts #1 & 2:**

**Directions:** The charts on the next page will help you determine your priority RPFs by providing a space where you can rate the magnitude, changeability, trend, and comparison of each RPF of concern. The top chart is provided for you to analyze your risk factors of concern and the bottom chart is for you to analyze your protective factors of concern. Rating each of these areas will assist you in narrowing your concerns down so you can make the most informed decision when selecting 2-3 priority risk and/or protective factors.

* Column 1 (RPF): Enter RPFs that are concerning to your team; add rows if needed
* Column 2 (Magnitude): Think about the magnitude of the RPF – how big is the problem; provide a rating from 1-5: 1 = low and 5 = high
* Column 3 (Changeability): Think about how likely the RPF can be changed over time – this relates to how easily the RPF can be changed;

provide a rating of either Low (not likely to change), Medium (somewhat likely to change) or High (pretty likely to change)

* Column 4 (Trends): Think about the trend of the RPF over time; record if it is increasing, decreasing, staying the same, or fluctuating
* Column 5 (Comparison): Think about how this RPF compares to the county/state/Bach Harrison Norm: record if it higher, lower, or about the same
* Column 6 (Grades, Locations, Subpopulations): Think about specific grades, locations, and/or subpopulations are that being affected by this RPF; provide any specific additional information that needs to be presented when determining the priority
* Column 7 (Related Behaviors; only in the Risk Factor Chart): Review the RPF Chart provided at [PA Risk & Protective Factor Profile Matrices](http://epis.psu.edu/pays/paysguide/pays-m2/m2resources) to determine which behaviors the risk factor of concern is link to; this will assist you in seeing how each risk factor of concern is linked to multiple behaviors

**Chart #1:**

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| **Risk Factor of Concern** | **Magnitude** | **Changeability** | **Time-Trends** | **Comparison** | **Grades, Locations or Subpopulations of Concern** | **Related Behaviors** |
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**Chart #2:**

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| **Protective Factor of Concern** | **Magnitude** | **Changeability** | **Time-Trends** | **Comparison** | **Grades, Locations or Subpopulations of Concern** |
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**Chart #3:**

**Directions:** This chart is provided for you to list 2-3 prioritized RPFs that you will track over time. When determining which RPFs to target, explore the information that you provided in Charts #2&3 to help you narrow down your list to the top 2-3 RPFs. You can select more prioritized RPFs, 2-3 is only a recommended as it is suggested to choose a few things and do them well!

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| **Selected Risk/Protective Factor Priority** | **Brief Description/Notes** |
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